

Minutes of the Meeting of the Board of Northern Adelaide Waste Management Authority

Date: 24/06/2021

Time: 4.03pm

Venue: NAWMA Education Centre; 71-75 Woomera Avenue, Edinburgh

Welcome

1. PRESENT

Mr Brian Cunningham	Independent Chairperson
Mr Sam Green	City of Playford
Cr Julie Woodman	City of Salisbury
Cr Graham Reynolds	City of Salisbury
Cr Paul Koch	Town of Gawler
Cr Paul Little	Town of Gawler

2. IN ATTENDANCE

Mr Adam Faulkner	Chief Executive Officer
Mr Danial Dunn	Chief Operations Officer
Mrs Rachel Zhou	Chief Financial Officer
Mrs Amy Hosking	Executive Assistant
Cr Diane Fraser	Town of Gawler (Deputy, Observer)
Ms Janey Mitson	City of Playford (Deputy, Observer)

APOLOGIES

Mr Henry Inat	Town of Gawler
Mr Jack Darzanos	Town of Gawler (Deputy)
Mr Charles Mansueto	City of Salisbury

ABSENT

Cr Clint Marsh	City of Playford
Cr David Kerrison	City of Playford

3. DISCLOSURE OF CONFLICTS

Declaration of the following;

Conflicts of Interest

That all members of the Board declare that they have read and considered all papers circulated within this agenda and had no known conflict of interest or potential conflict of interest with respect to those matters. If a conflict becomes apparent during discussion, then the member will declare at that time.

Confidentiality Statement

Members of the Board are reminded of their obligations under Clause 7.4.15 of the NAWMA Charter to keep confidential documents and any information provided to them on a confidential basis for their consideration prior to a meeting of the Board and until such time as these matters have been considered and the Board determines that they are appropriate to be released to the public generally.

4. CONFIRMATION OF MINUTES

Moved Cr Woodman that the Minutes of the Meeting of the Northern Adelaide Waste Management Authority Board held on Monday, 3 May 2021 be received, confirmed and adopted.

Seconded Cr Koch **Carried**

5. MATTERS ARISING FROM THE MINUTES

5.1. Capital Works Program Summary (standing item)

Moved Cr Reynolds that the Report is received and noted.

Seconded Cr Little **Carried**

5.2. Action List (standing item)

Moved Cr Koch that the Report is received and noted, and the Board Self-Assessment is moved to a frequency of two-yearly.

Seconded Cr Woodman **Carried**

5.3. LGRS Action Plan (standing item)

Moved Cr Little that the Report is received and noted.

Seconded Mr Green **Carried**

6. QUESTIONS WITHOUT NOTICE

Nil

7. CONFIDENTIAL ITEMS

7.1. Commonwealth Government and State Government Co-investment Opportunity

1. Moved Cr Woodman that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachments, resolution and discussion confidential.

Seconded Cr Reynolds **Carried**

Confidential Resolution removed

3. Moved Cr Koch that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachments, resolution and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Woodman **Carried**

4. Moved Cr Little that the meeting moves out of confidence

Seconded Cr Reynolds **Carried**

7.2. Landfill Alternative Project

1. Mr Green that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with exception of the Northern Adelaide Waste



Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachment, discussion and resolution confidential.

Seconded Cr Woodman **Carried**

Confidential Resolution removed

3. Moved Cr Woodman that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachment, discussion and resolution be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Little **Carried**

4. Moved Cr Koch that the meeting moves out of confidence

Seconded Cr Woodman **Carried**

7.3. Operational Report

1. Cr Reynolds that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide Waste Management Authority orders that the public, with exception of the Northern Adelaide Waste Management Authority staff present, be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to public interest;

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report and discussion confidential.

Seconded Cr Woodman **Carried**

2. Moved Cr Woodman that the Report is received and noted.

Seconded Cr Little **Carried**

3. Moved Cr Koch that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Cr Woodman **Carried**

4. Moved Cr Koch that the meeting moves out of confidence

Seconded Cr Little **Carried**

Chief Operations Officer, Chief Financial Officer and Executive Assistant left the meeting at 4.56pm

7.4. CEO Performance and Development Committee

1. Moved Mr Green that the Northern Adelaide Waste Management Authority Board recommend that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Northern Adelaide



Waste Management Authority orders that the public be excluded from the meeting on the basis that the Northern Adelaide Waste Management Authority Board will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

And the Northern Adelaide Waste Management Authority Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the report, attachments and discussion confidential.

Seconded Cr Reynolds **Carried**

2. Moved Cr Reynolds that the Report is received and noted, and the Minutes of the Meeting of the CEO Performance and Development Committee of 25 May 2021 are received and noted.

Seconded Cr Little **Carried**

3. Moved Cr Reynolds that under Section 91(7) and (9) of the Local Government Act 1999 the Northern Adelaide Waste Management Authority Board orders that the report, attachments and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed

Seconded Mr Green **Carried**

4. Moved Cr Woodman that the meeting moves out of confidence

Seconded Cr Koch **Carried**

Chief Operations Officer, Chief Financial Officer and Executive Assistant returned to the meeting at 4.58pm

8. NAWMA MANAGEMENT AND ADMINISTRATION REPORT

Reports for Decision

8.1. 2021/2022 Draft Budget

Moved Mr Cr Little that:

- 1. The Board adopts the 2021/2022 Budget, and;
- 2. The Board instructs Management to distribute the 2021/2022 Budget documents to Constituent Councils.

Seconded Mr Green **Carried**

8.2. Draft Annual Business Plan 2021/2022

Moved Cr Koch that:

- 1. Subject to City of Salisbury and Town of Gawler endorsing the Annual Business Plan in full, the Board adopt the Draft 2021/2022 Annual Business Plan, and;
- 2. the Board instructs Management to distribute the 2021/2022 Annual Business Plan to Constituent Councils.

Seconded Cr Woodman **Carried**

Reports for Information

8.3. Sustainable Procurement (interim resetting of strategy)

Moved Cr Koch that the Report is received and noted.

Seconded Cr Woodman **Carried**

8.4. FY2020/2021 External Interim Audit Report

Moved Cr Reynolds that the Report is received and noted.

Seconded Mr Green **Carried**

8.5. 2020/2021 Annual Business Plan progress report (standing item)

Moved Cr Little that the Report is received and noted.

Seconded Cr Koch **Carried**



8.6. WHS Steering Committee Minutes (standing item)

Move Mr Green that the Report is received and noted
Seconded Cr Reynolds **Carried**

9. OTHER BUSINESS

9.1. City of Salisbury Food and Garden Organics Bin update

Cr Reynolds provided a verbal update on a recent Resolution from City of Salisbury in relation to the roll-out of a prescribed number of waste management and recycling initiatives, including Food and Garden Organics bins and kitchen caddies, for the information of Administration and the Board.

10. NEXT MEETING OF THE BOARD

The next meeting of the Board is to be held on Thursday, 16 September 2021 at 4.00pm in the NAWMA Education Centre (71-75 Woomera Avenue, Edinburgh).

11. CLOSURE OF THE MEETING

The meeting closed at 5.10pm.

